

课程大纲

COURSE SYLLABUS

1.	课程代码/名称 Course Code/Title	高级学术写作与交流 Advanced Academic Writing and Communication
2.	课程性质 Compulsory/Elective	通识必修课程 General Education (GE) Required Courses
3.	开课单位 Offering Dept.	语言中心 Center for Language Education
4.	课程学分/学时 Course Credit/Hours	2 学分/ 32 学时
5.	授课语言 Teaching Language	英文 English
6.	授课教师 Instructor(s)	语言中心研究生英语教学团队 CLE SUSTech Postgraduate English Course Team
7.	开课学期 Semester	春季 Spring
8.	是否面向本科生开放 Open to undergraduates or not	否
9.	先修要求 Pre-requisites	无
10.	教学目标 Course Objectives	<p>This course is specifically designed for higher-level postgraduate students in natural sciences who pursue advanced academic English in international communication.</p> <p>“Advanced Academic Writing and Communication” aims to develop both academic English writing skills and communicative competence in an international context:</p> <ul style="list-style-type: none"> • Equip students with advanced knowledge about writing academic papers in English • Develop students’ ability to retrieve and utilize all kinds of literature for academic research • Develop the student’s ability to publish their academic papers in international journals • Develop the student’s ability to communicate in different international settings on the basis of their prepared papers • Equip students with comprehensive skills of speech communication, such as academic correspondence skills, networking skills, the practical oral skills necessary for presenting professional papers, raising and answering questions (Oral defense)
11.	教学方法 Teaching Methods	<p>This course is mainly conducted by adopting the “process-focused” approach. Much of the class time will be spent on lecturing, discussions, and writing workshops. Students will be given due instructions and guidelines to perform writing activities (including simulated writing, error analyses, self-editing, peer feedback, and instructors’ comments). Students’ academic writing skills and paper submission strategies will be further practiced.</p> <p>In addition, students will be given instructions and guidelines on performing varied speech activities such as guided oral academic presentations, panel discussions, and free talk, which will help enhance students’ practical speech ability.</p>
12.	教学内容 Course Contents	

(如面向本科生开放, 请注明区分内容。 If the course is open to undergraduates, please indicate the difference.)

Week 1	Course Orientation
ADVANCED ACADEMIC COMMUNICATION	
Week 2	Oral presentation: Stage adaptation and adjustment Cross-cultural awareness in Speechmaking
Week 3	Developing a speech and practical skills and tactics Asking and answering the questions Chairing a presentation and Q&A session:
ADVANCED ACADEMIC WRITING	
Week 4	Academic research: an overview
Week 5	Meeting the challenges of academic research Becoming a member of an academic community
Week 6	Familiarity with your university's rules and regulations Ethical considerations
Week 7	Sources of information (Reading and planning before you write) Note-making
Week 8	Assessment: individual presentation (1)
Week 9	Assessment: individual presentation (2)
Week 10	Clear and effective writing The style of academic writing The mechanics of academic writing
Week 11	How to write an "Introduction"?
Week 12	How to write a "Literature review"?
	HOMEWORK: Assignment 30% (Assess what we have learned from weeks 4-12)
Week 13	How to write "Methodology"?
Week 14	How to write "Results /Discussion"?
Week 15	How to write a "Conclusion"?
Week 16	Review week: A review guide will be released accordingly

13. 课程考核
Course Assessment

- ①考核形式 Form of examination
- Class participation 10%
Oral presentation 10% (Week 8 and 9)
Engagement and performance 20%
Assignment 30% (Week 12)
Final exam 30%
- ②.分数构成 grading policy:

Daily performance 40%

Class participation 10%
Oral presentation 10% (Week 8 and 9)
Engagement and performance 20%

Assignment 30% (Week 12)
Final exam 30% (Week 17)

③如面向本科生开放，请注明区分内容

This course is NOT open to UG students.

14. 教材及其它参考资料 Textbook and Supplementary Readings

No designated textbook, but use journal articles and book chapters collectively.

References:

Alley, M. (1996): *The Craft of Scientific Writing (3rd ed.)*. New York: Springer.

Gillett, A. (2008). Using English for Academic Purpose: A Guide for Students in Higher Education: Academic Writing. Accessible at <http://www.uefap.com/writing>.

Gillett, A, Hammond A, and Martala M (2009): *Inside Track: Successful Academic Writing*, Pearson.

张荔 盛越 (2023): 学术英语写作与演讲. 清华大学出版社

Heppner, P and Heppner M (2004): *Writing and Publishing Your Thesis, Dissertation and Research: A Guide for Students in the Helping Professions*. Cengage Learning.

Hu, Gengshen (2013): *International Conference Communication*, Beijing: FLTRP.

Neil, M and David, B (2009): *Inside Track to Writing Dissertations and Theses*, Pearson.

王倩 (2023): 英语演讲与辩论, 清华大学出版社

张英等 (2023): 学术英语论文写作与发表. 清华大学出版社

田园等 (2023): 学术英语文献阅读与综述. 清华大学出版社

张玉荣等 (2022): 学术英语写作进阶教程. 外研社

Oshima, A and Hogue A (2017): *Longman Academic Writing Series 4 (Fifth Edition)*, Pearson.

Paltridge, B and Starfield, S (2020): *Thesis and Dissertation Writing in a Second Language*. Routledge

Swales, J. & Feak, C. (2004): *Academic Writing for Graduate Students: Essential Tasks and Skills (2nd Ed.)*, MI: University of Michigan Press.

以上课程信息可能根据实际授课需要或在课程优化之后产生变动。如对课程有任何疑问，请联系授课教师。

The course information as follows may be subject to change, either during the session because of unforeseen circumstances, or following review of the course at the end of the session. Queries about the course should be directed to the course instructor.