

课程大纲 COURSE SYLLABUS

1.	课程代码/名称 Course Code/Title	专业英语写作与交流 English Writing and Communication
2.	课程性质 Compulsory/Elective	必修 Compulsory
3.	开课单位 Offering Dept.	统计与数据科学系 Department of Statistics and Data Science
4.	课程学分/学时 Course Credit/Hours	3
5.	授课语言 Teaching Language	英语 English
6.	授课教师 Instructor(s)	Gabrielle JING
7.	开课学期 Semester	秋 Fall
8.	是否面向本科生开放 Open to undergraduates or not	否 No
9.	先修要求 Pre-requisites	(如面向本科生开放, 请注明区分内容。 If the course is open to undergraduates, please indicate the difference.)
10.	教学目标 Course Objectives	(如面向本科生开放, 请注明区分内容。 If the course is open to undergraduates, please indicate the difference.) 本课程旨在提高研究生的专业英语的写作, 表达及运用能力。主要内容包含英文文章的结构及常用句型和词语, 英文文章的撰写、投稿和修改; 文章(成果)的报告及面试。 This course is designed for statistics and data science graduate students and researchers who need advanced training in English writing and communication skills. Topics include structures of statistics and data science research papers, commonly used sentence structures and phrases, and tips on how to submit and revise papers in English. The course also covers how to give presentations in English and how to deal with English interviews.
11.	教学方法 Teaching Methods	(如面向本科生开放, 请注明区分内容。 If the course is open to undergraduates, please indicate the difference.) 本课程以多读多写多交流的教学方式, 为学生打下稳固的专业英文写作基础, 培养和提高学生的英文专业写作及交流能力。 The course offers students opportunities to practice reading, writing and presenting in scientific English. It will help students develop a solid foundation in scientific writing in English and acquire valuable skills in using English for research and teaching.
12.	教学内容 Course Contents	(如面向本科生开放, 请注明区分内容。 If the course is open to undergraduates, please indicate the difference.)
	Section 1	高质量文章标准 Criteria for a high-quality research paper

	Section 2	学术文章的结构 Structure of a journal article
	Section 3	学术文章的遣词造句 Vocabularies and phrases of a journal article
	Section 4	学术文章的撰写 How to write a journal paper
	Section 5	学术文章的提交 Paper submission
	Section 6	学术文章的修改 Paper revision
	Section 7	综合写作 Other types of writing (e.g., letter of submission, and responses)
	Section 8	学术成果的报告 Seminar presentation
13.	课程考核 Course Assessment	
	<p>(① 考核形式 Form of examination; ②. 分数构成 grading policy; ③ 如面向本科生开放, 请注明区分内容。 If the course is open to undergraduates, please indicate the difference.)</p> <p>Homework 30% + In Class Presentation 20% + Final Presentation 30% + Essay 20%</p>	
14.	教材及其它参考资料 Textbook and Supplementary Readings	
	John H. Cochrane: Writing Tips for Ph.D. Students	